

**MINUTES OF THE 28th MEETING OF THE EXECUTIVE COMMITTEE OF
CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH HELD ON
17.01.2013 AT 4:00 P.M. IN U.T. GUEST HOUSE, SECTOR 6, CHANDIGARH.**

PRESENT

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| 1. | Sh. Anil Kumar IAS Secretary Health-cum-Chairman, CSACS Chandigarh Administration | Chairman |
| 2. | Dr. Rajiv Vadehra, Director Health Services Chandigarh Administration | Member |
| 3. | Dr. Soma District Family Welfare Officer, Chandigarh Administration | Member |
| 4. | Sh. Rajesh Kalia (DSP, HQ) – Representing Senior Superintendent of Police UT, Chandigarh | Member |
| 5. | Dr. Satnam Singh, President FPAI- SEHAT Bhawan, Site No. 3, Phase 3-A, Sector 53, Mohali Branch, Mohali | Member |
| 6. | Dr. Vanita Gupta, Project Director, Chandigarh State AIDS Control Society, UT, Chandigarh | Member Secretary |

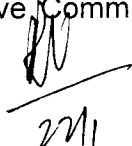
OFFICIALS FROM CHANDIGARH SACS

1. Mr. Vijay Kumar Vij,
Assistant Director (Finance)-cum-ADO,
Chandigarh State AIDS Control Society, Chandigarh
2. Mr. Sandeep Mittal,
Deputy Director (TI),
Chandigarh State AIDS Control Society, Chandigarh
3. Ms. Teenu Chopra,
Deputy Director (IEC),
Chandigarh State AIDS Control Society, Chandigarh

The meeting was chaired by the Secretary Health-cum-Chairman, CSACS.

At the outset, the Chairman welcomed all the members and praised the efforts made by the Chandigarh Administration and CSACS during the Red Ribbon Express Campaign – 2012 from 12th to 14th December, 2012 at Chandigarh. He congratulated the Deputy Commissioner, Director Health Services and Project Director for getting the award by the Ministry of Health and Family Welfare, New Delhi.

Further, the Project Director, Chandigarh SACS placed the agenda, item-wise, before the Executive Committee, for discussion. All the members took active part in the


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Receipts


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discussions and the following decisions taken by the Executive Committee are placed below.

AGENDA ITEM NO. 1

CONFIRMATION OF THE PROCEEDINGS OF THE 27th MEETING OF THE EXECUTIVE COMMITTEE OF CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH.

The proceedings of the 27th meeting of the Executive Committee held on 22.10.2012 were confirmed.

AGENDA ITEM NO. 2

ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 27th MEETING OF THE EXECUTIVE COMMITTEE

The Executive Committee took note of the follow up actions taken on the proceedings of the last meeting, and expressed its satisfaction on the same.

Regarding provision of storage space for CSACS (Item No. 6), the Director Health Services confirmed that a suitable space will be allocated to Chandigarh SACS from any one of the premises of Civil Dispensary Sector 24, 11 or the basement of the New OPD Block, GMSH-16.

AGENDA ITEM NO. 3



TI DIVISION

Contracting partner NGO for implementing TI project among Truckers and Injecting Drug Users

Executive Committee approved the selection of Transport Corporation of India (TCI) Foundation for implementing Targeted Intervention Project among Truckers with effect from February 1, 2013.

The Executive Committee also approved the selection of Don Bosco Navjeevan Society for implementing Targeted Intervention project among Injecting Drug Users (IDUs) with effect from April 1, 2013. The IDU TI project by All India Women Conference would be discontinued with effect from March 31, 2013 and would be replaced by Don Bosco Navjeevan Society.

Approval is also accorded to empanel the NGO, Child Survival India and NGO, Society for Service to Voluntary Agencies (North) by Chandigarh SACS. These NGOs may be awarded a TI project as per the need, in future.

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AGENDA ITEM NO. 4

IEC DIVISION

1. Re-appropriation of Funds – AIDSCON-2 – 2013

Re-appropriation of ₹ 2.5 lacs from sub-component 1.2.1.1 (Mass Media, Cable TV, Scroll/Spots) to sub-component 1.2.1.4 (Events) for the purpose of organizing AIDSCON-2 was approved by the Executive Committee.

2. Approval for charging registration fee for AIDSCON-2

A registration fee of ₹ 200/- per delegate for early registration and ₹ 300/- for late/spot registration for AIDSCON-2, was approved by the Executive Committee.

3. Approval of expenditure incurred during Red Ribbon Express Campaign

The Executive Committee approved the final calculated expenditure of ₹ 6,82,197/- (Rupees Six Lacs Eighty Two Thousand One Hundred and Ninety Seven Only) for implementing the Red Ribbon Express Campaign which has been made in accordance with NACO guidelines and by following the GFR.

4. Proposed IEC Activities

The following proposed IEC activities for January to March 2013 were approved.

1. To mainstream the knowledge of HIV/AIDS, a sensitization program for the jail inmates and jail officials, will be conducted at Modal Jail Burail at the end of January 2013. A similar program was also conducted there on 24th September 2011.
2. To ensure the implementation of AEP in Schools, an orientation workshop for principles and Parent Teachers Association will be conducted in February, 2012.
3. HIV/AIDS awareness workshop will be conducted on January 24, 2012 for Urban Poor people (living in Slum & Outer Colonies of Chandigarh) in collaboration with Swarn Jayanti Sehari Rojgar Yojana (SJSRY) of Chandigarh unit.
4. An exhibition will be put up in Rose Festival.
5. Awareness programs will be conducted for urban poor Women on the eve of observance of International Women's day.
6. AIDSCON 2 will be held on 28th Feb & 1st March, 2013 in the auditorium of GMCH-32.
7. One awareness programme for Chandigarh Police will be conducted in the third week of February, 2013 in Police Recruit Training Centre, Sector-26, Chandigarh.
8. Installation of Permanent hoardings and re-fabrication of hoardings as per plan will be done.

Accepte

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AGENDA ITEM NO. 5

BLOOD SAFETY DIVISION

1. Voluntary Blood Donation

The activity of Vivek Rally 2013 to promote Voluntary Blood Donation was approved by the Executive Committee. The Secretary Health would flag off the Rally from Chandigarh on 22.01.2013.

2. Ratification of Funds – Case of Blood Mobile Van

The expenditure for running the Blood Mobile Van through re-appropriation of funds from sub-component 1.5.1.9 (Expenditure for Blood Mobile Van for diesel, contingency) of ₹ 70,000/- for repair of Blood Mobile Van and from sub-component 1.5.7.2 (Maintenance of BT Vans). ₹ 40,000/- for fuel and contingency was approved by the Executive Committee.

AGENDA ITEM NO. 6

A. STI DIVISION

Ratification of Funds – Case of STI Trainings

Approval was given to ratify re-appropriation of amount of ₹ 23659/- from sub-component 1.4.2 (salary to HR) to sub-component 1.4.3 (STI Training) for the purpose of national level training of trainers conducted by NACO on 17th to 20th October 2012 in Bangalore.

B. ICTC DIVISION

Ratification of Funds – Case of Procurement of VDRL Rotator for Mobile ICTC Van


Permission was given by the Executive Committee to procure One VDRL Rotator for the Mobile ICTC Van, costing approximately ₹ 14,000/- from component 1.3.4.2 (procurement of equipment).

AGENDA ITEM NO. 7

FINANCE DIVISION

1. Audit Report for the Financial Year 2012-13 for the period from 01.04.2012 to 30.09.2012.

It was apprised to the Executive Committee that special half yearly audit for the period from 01.04.2012 to 30.09.2012 was got conducted in compliance to the directions conveyed by the NACO vide letter dated 10.09.2012 with the prior approval of the Executive Committee in its meeting held on 22.10.2012 vide Agenda Item No. 5. It was further apprised that subject to due approval of Executive Committee the audit report of Pool Fund, new DBS, GFATM Round II and GFATM Round IV has been sent to NACO on 28.12.2012.

Accepted: 



The Executive Committee approved to place the said audit reports before the Governing Body in its next meeting in view of clause 15.5 of Operational Guidelines of Financial Manual.

2. Closure of Pool Fund Account No. 001301051125

It was apprised to the Executive Committee that Pool Fund Account No. 001301051125 has been closed in compliance to the directions received from NACO on 06.12.2012 and ₹ 35,17,833.41 lying in the said account has been transferred to New DBS Account after meeting all the pending liabilities and adjustment of advances.

3. Re-appropriation of funds within the component

After detailed deliberations, the Executive Committee unanimously approved the re-appropriation of ₹ 1.5 lacs from sub component 3.2.4 to sub-component 3.2.11 under the main component 3.2 – "Institutional Strengthening". The Executive Committee further desired to communicate the above re-appropriation to the NACO.


AGENDA ITEM NO. 8


ANY OTHER POINT WITH THE PERMISSION OF CHAIR

The Director Health Services proposed that the Major Blood Bank GMSH-16 be up-graded to Blood Component Separation Unit (BCSU). As adequate space had been provided by the Health Department for the Blood Bank as per requirement for setting up a BCSU, Chandigarh SACS should include the proposal in its annual action plan 2013-14 for approval by NACO.

The meeting ended with a vote of thanks to the Chair.


Project Director
CSACS 17/1/13


DHS -cum-Chairman
Administrative Committee
CSACS


Secretary Health
U.T., Chd. Administration